

**EDUCATION LAW CENTER
LITIGATION AND POLICY STAFF ATTORNEY
Position Description (Full-Time, Remote)**

[Education Law Center \(ELC\)](#) seeks a full-time Staff Attorney to join ELC's legal, policy, and communications team working nationwide to enforce education rights and promote education justice for public school students under state and federal law.

The Staff Attorney will spend the majority of their time supporting the work of [Public Funds Public Schools](#), a national campaign directed by ELC, working in collaboration with partners, to prevent the diversion of public funds to private school vouchers and fight school privatization. The Staff Attorney will be given significant responsibility on Public Funds Public Schools' active docket of impact litigation, amicus briefing, and other legal work; legislative, policy, and research projects; and communications efforts.

The Staff Attorney will also participate in ELC's other core areas of legal and policy advocacy. In the area of **School Finance & Resource Equity**, this entails work to ensure fairness and adequacy in school funding and the equitable provision of resources essential to effectuate students' constitutional and legal rights to public education. In the area of **Educational Equity**, this entails work to protect students' rights and foster equitable and nondiscriminatory school environments, including advocacy for students of color, students with disabilities, multilingual learners, LGBTQ+ students, and other underserved students.

Founded in 1973, ELC serves as the leading voice for New Jersey's public school children and has become one of the most effective advocates for equal educational opportunity and education justice in the United States. Widely recognized for groundbreaking court rulings on behalf of low-income students, ELC also promotes educational equity through coalition building, litigation support, policy development, communications, and action-focused research in states nationwide and at the federal level. ELC's legal and policy advocacy continues to advance the causes of fair school funding, high quality early education, safe and adequate school facilities, and protection of students' education and civil rights.

Job Responsibilities

The specific duties include but are not limited to:

- assisting and participating in civil trial and appellate litigation in state and federal courts;
- monitoring relevant litigation, providing technical legal assistance, and preparing amicus briefs;
- tracking and reviewing legislation and proposed rules and regulations for legal and equity impacts;
- coordinating attorneys and other staff at ELC and partner organizations on litigation and other advocacy activities;
- drafting tools for legislative advocacy;
- producing news articles, policy briefs and reports;
- outreach and network building with those engaged in related work;
- providing technical assistance and information to other advocacy organizations;

- supervising law fellows and students; and
- assisting in the preparation of grant proposals and reports.

Qualifications

- licensed attorney in good standing with bar admission in one or more states, New Jersey admission desirable but not required;
- a demonstrated commitment to education equity and racial justice in education;
- experience working with or in diverse communities, including with people of color, LGBTQ+ people, youth, multilingual communities, immigrants, persons with disabilities, or low-income individuals;
- at least three years of legal practice experience beyond law school;
- experience in civil rights work, with experience in education law and/or policy preferred;
- a desire to litigate, with prior litigation experience preferred;
- excellent legal research and analytical skills;
- excellent written and verbal communications skills, including through social and other media;
- excellent organizational, networking, and relationship-building skills;
- demonstrated ability to work in collaboration across organizational boundaries to achieve agreed-upon goals;
- willingness to travel to ELC office in New Jersey approximately four times per year for staff meetings/retreats; and
- commitment to the mission of ELC.

Salary and Benefits

The salary for this position is 80,000 - \$94,000, depending on experience. Paid vacation, holiday, and sick leave will be provided. ELC's benefit package includes medical, life, and dental insurance, as well as a retirement savings program. This is a remote position and is contingent on continued grant funding.

How to apply

Please send a resume, cover letter and two writing samples by email to:

Jessica Levin, Esq.

Education Law Center

60 Park Place, #300

Newark, NJ 07102

jlevin@edlawcenter.org

Deadline

The position will be open until filled.

ELC is committed to attracting, developing, and retaining exceptional people, and to creating a work environment that is dynamic, rewarding, and respectful toward all employees. ELC is an equal opportunity employer that respects the full spectrum of races, ethnicities, national origins, ages, sexual orientations, gender identities, religions, beliefs, cultures, socio-economic backgrounds and levels of physical ability. ELC encourages persons of color, women, LGBTQ+ persons, persons with disabilities, and members of other underrepresented communities to apply.